Congratulations to the 2007/08 CSTDAC Scholarship Recipients: Ariel Bordenave-Biology, Jallene Cammack-Business Affairs, Laura Gerards-EMU Craft Center, and Audra Mahoney-Leadership Resource Office.

We wish you luck and continued support in achieving your personal and professional goals.

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**Calendar**

**November 6,** Tuesday at 3-4:30pm
EMU Gumwood Room
Classified Staff Meeting with the President & Executive Staff

**January 24,** Thursday at 11:30am-1pm
Gerlinger Alumni Lounge
Martin Luther King, Jr. Awards Reception

**February 13,**
Classified Employees Twenty-Five Years of Service Luncheon
(by invitation)

**March 18,** Tuesday at 3-4:30pm
Gerlinger Alumni Lounge
Classified Employees Years of Service Reception

**April 7,** Monday at 3:30-5pm
Gerlinger Alumni Lounge
Recognition Award for Outstanding Classified and Officers of Administration

**April 8,** Tuesday 10-11:30am
Location TBA
Classified Staff Meeting with the President & Executive Staff

**June 10,** Tuesday at 3:15-5pm
Gerlinger Alumni Lounge

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**Fall Classified Staff Meeting with the President and Executive Staff**

**Tuesday November 6, 2007**
EMU Gumwood Room
3-4:30pm (refreshments provided)
President Dave Frohmayer and his Executive Staff will gather with members of the Classified Staff to discuss important issues on campus.

**Agenda**

**Introduction**
**President Dave Frohmayer speaks**

**Table topic question 1:** What do you think about the University of Oregon as a public institution?
**Vice President for Administration and Finance Frances Dyke speaks**

**Table topic question 2:** How is the current campus growth affecting your position?
**Principal Technologist, Information Service Noreen Hogan will speak on the new Duck ID followed by Q&A**

**Bonus table topic question (if time permits):** Do you have the opportunity to get involved in the campus community? What opportunities interest you most?

This is a chance to share your thoughts and ideas with top administrators. Get out of the office, have some refreshments, and meet interesting people.

*We hope to see you there!*

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**CSTDAC Scholarship Recipient 2007**

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We wish you luck and continued support in achieving your personal and professional goals.
Mini survey
Please take a few minutes to provide feedback on the RAA Training Program offered through Human Resources

1. Have you taken RAA training? YES / NO (if no skip to question 5)
2. What training(s) have you taken?
3. How useful was the training? 5 really useful 4 3 2 1 not useful
4. Would you take another training from RAA? YES / NO
5. Do you like web-based training (trainings that are done from an online source that do not require you to attend training in person)? 5 really like 4 3 2 1 do not like 0 never tried before

Send your completed survey to CSTDAC HR/Oregon Hall. All responders will be entered into a drawing for a Picture Oregon book.

Pass the Duck Peer Awards
Have you ever wanted to thank another Classified Staffer for doing “Whatever it Takes”, for “Going Above and Beyond” the usual, for always “Giving 110%” or more, for “Helping You Out in a Pinch”, for “Going the Extra Mile”, for Helping you understand/complete a project/training/informing you, or for whatever? Well now you can recognize your fellow Classified Co-Worker as well as give them the opportunity to do the same. CSTDAC is kicking off a new peer award: Pass the Duck. The seven awards are:

- Classifieds’ Brightest, High Score, Sailing Through, On The Ball, Star Power, Your #1, and On the Road to Success

CSTDAC will start the ball rolling and give out the awards to seven of the many deserving fellow classified staff co-workers. Within two weeks those seven award recipients should pass on their award to seven other deserving staff members. And then the process is continued. With each pass of the award the “giver” should complete the online form letting others know about the pass. Information regarding the passes will be available on the CSTDAC website. Let others in your office know what a great co-worker you work with; pass on the award when you receive it. Track the awards progress around the campus on CSTDAC’s website: cstdac.uoregon.edu

Supervisor Survey
In summer CSTDAC did an informal survey with a few campus supervisors. This is a sample of the information we gathered. The full report will be available on the CSTDAC website by the end of November.

We asked supervisors to comment on what they felt is most important when choosing a new employee. These are the average ratings on a scale 5 (most important) to 1 (not important)

<table>
<thead>
<tr>
<th>Rating</th>
<th>Skill/Knowledge</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Leadership skills</td>
</tr>
<tr>
<td>4</td>
<td>Ability to work with students</td>
</tr>
<tr>
<td>3</td>
<td>Knowledge of diversity issues</td>
</tr>
<tr>
<td>2</td>
<td>Knowledge of internal University policies &amp; procedures</td>
</tr>
<tr>
<td>1</td>
<td>Degrees or professional certifications</td>
</tr>
</tbody>
</table>

Other skills noted: Experience on college campus, job specific skills, positive attitude

Mentor Groups
CSTDAC supports three mentor groups to provide staff with opportunities to learn from co-workers, make connections, and get help on projects.

Excel meets in the Knight Library Edmiston Classroom (room 144) at 10-11:30 am on the last Thursday of each month. Contact is Nargas at not@uoregon.edu

FileMaker Pro is a structured course beginning Nov 6, 2007. Facilitator is Mary Harrsch, 6-3554, mharrsch@uoregon.edu

Web Mechanics meets in the Knight Library Reed Seminar Room (room 235) at 12-1 pm on the third Wednesday of each month. Facilitator is Eric Grape, 6-2378, egrape@uoregon.edu

CSTDAC Membership
Mandy Chong (Co-Chair), Keith Gonzalez (Web Advisor), Marla Herman, Leslie Hinkle, Conny Isaacs (Co-Chair), Nicole Nelson (Secretary)

Contact us if you have questions or input.