



CSTDAC Membership Application

Thank you for your interest in the Classified Staff Training and Development Advisory Committee (CSTDAC). We encourage all interested applicants to attend one or more meetings before applying. The application process is necessary to balance the interest to participate with a limited number of seats available on the committee. Please submit request via email attachment to cstdac@uoregon.edu or send through campus mail to CSTDAC, c/o Human Resources (address below).

Applicant:

Name: _____

Department: _____

E-mail: _____ **Extension:** _____

Supervisor:

Name: _____

E-mail: _____ **Extension:** _____

Applicant Statement:

Please briefly explain why you would like to participate on the committee and share any of your experience or skills you feel would benefit our work as a committee.



Mail to: c/o Human Resources, 677 E. 12th Avenue, Suite 400, Eugene OR 97403-5210

Email: cstdac@uoregon.edu Website: cstdac.uoregon.edu



About CSTDAC & Participation

The Classified Staff Training and Development Advisory Committee (CSTDAC) is comprised of UO classified employees working together in an effort to improve training and development opportunities for the success of classified employees, and the University of Oregon.

CSTDAC helps to explore, evaluate, and recommend training experiences to meet challenges of busy work schedules and the dynamic University environment. Classified staff continually face changes in technology that often shapes the way we conduct business. These changes can require attaining new knowledge and skills to stay proficient in work duties. Additionally, CSTDAC seeks to provide development opportunities through professional training to help staff reach career path goals.

CSTDAC is an advisory committee that reports to the Vice President for Finance and Administration via the Chief Human Resource Officer and Committee HR Liaison.

The committee was formed in 1994 and over the years has supported a number of activities and events, such as: surveys, trainings, ice cream socials, peer awards, a scholarship fund, and Meetings with the President. CSTDAC continues to work on creating new opportunities.

Further information can be found on the committee's web site, <http://cstdac.uoregon.edu>, or by e-mailing cstdac@uoregon.edu

What Supervisors Should Know

Supervisors should know that it takes commitment to participate in CSTDAC and supporting staff in this effort is important to their success and the success of the committee. That means participating staff should have the flexibility to meet at least twice monthly for regularly scheduled 1.5 hour meetings. These are typically scheduled during mid-day/lunch hour. There are also occasional events and activities throughout the year. On average, annual commitment may average 4 to 5 hours per month.

What Applicants Should Know

Applicants should know that participating on the committee is a valuable opportunity to network and grow professionally. Attending meetings is important and regular attendance is expected. CSTDAC assists HR with providing classified staff perspectives, addresses training and development concerns, and provides substantive support that benefits our careers and day to day work environment. As a committee member you can have a positive impact on campus.

Revised 10/2015
jb/fw/je



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